

Wynndel Community Center

Meeting Minutes

October 1, 2020

Opening

The regular monthly meeting of the Wynndel Community Center (WCC) was called to order at 7:07 pm on October 1, 2020 by Chair, Mark Vlachos. Aside from necessary administrative motions, the meeting was dedicated to the planning of the controlled burn of the school.

Present

Mark Vlachos, Kevin Galloway, Jessica Piccinin, Cory Cannon, Lauriane Mehrer, Mitch Nelson, Noreen Schaefer.

Absent

Paul Motz, Tasha Ogilvie.

Approval of Agenda

The agenda was unanimously approved.

Approval of Minutes

Motion: Adopt the September 3, 2020 minutes (C. Cannon)

Second: L. Mehrer

Carried

Business Arising from Previous Meeting

a) The RDCK grant report for the community sign is considered complete.

b) Motions:

Motion: Marg Durnin be appointed as an ex-officio director (L. Mehrer)

Second: J. Piccinin

Carried

Motion: Approve an amount, not to exceed \$2000, for the fire department to conduct a controlled burn of the Wynndel Elementary School (K. Galloway)

Second: L. Mehrer

Carried

Motion: In the absence of direction from the WCC accountant of record, the Board will not proceed with 2020 financial statement preparation. Assuming the Board can postpone the 2020 AGM to coincide with the 2021 AGM, 2 years of financial statements will be presented at that time. (M. Nelson)

Second: L. Mehrer

Carried

ACTION: N. Schaefer to file the AGM postponement decision with the BC Registrar.

Motion: Change the current standing meeting date from the first Thursday of the month (excluding July and August) to the second Wednesday of the month (L. Mehrer)

Second: K. Galloway

Carried

Financial Report

L. Mehrer presented the September 2020 opening and closing balances. The RDCK \$20,000 operating grant was received.

Chequing Account		
• Opening balance, Sept 1	\$7, 222	
• Closing balance, Sept 30		\$28,422
Segregated Funds (note: May matured term deposit is currently in the chequing account)		\$20,851

Controlled Burn of the School

- a) Non-combustible inventory: Easily removable and useful material is limited. Lockers do not have doors; ductwork is not accessible. There are also chairs and small desks (M. Nelson).
- b) Letter to the community: Awareness letter to the community, as distributed, was approved with suggested amendments. Resulting community comments must be in writing (Noreen).
ACTION: N. Schaefer to amend the community awareness letter consistent with suggested changes.
ACTION: M. Vlachos to follow-up with Fire Chief, pass along the community awareness letter for his accuracy check and review and ask questions as documented in the meeting materials.
- c) Communication plan:
 - A mail drop to Wynndel residents cost \$0.18 per letter and requires 2 days lead time (Mitch).
 - Mitch will get copies of the community letter and arrange with the post office for a Wynndel community mail drop (once the Fire Chief approves the letter)
 - Agreement that if there is appropriate lead time of the actual burn date, a 2nd mail drop will be done.
 - Notification of the burn will be posted at the Wynndel store, the community sign, wynndel.ca website and Facebook (with comments turned off). Jessica will post on Facebook once the Fire Chief approves the letter.
 - Mark and Noreen will respond to written comments.
 - Mark, Mitch and Lauriane will personally deliver the awareness letter to properties adjacent to the school.
- d) Preparation:
 - Wynndel Tree and Yard is available to remove trees that will be in the way (Mark).
Motion: Approve up to \$500 for Wynndel Tree and Yard to remove trees near the school (M. Nelson).
Second: K. Galloway
Carried
ACTION: M. Vlachos to arrange for tree removal.
 - L. Shopa will have his excavator onsite for the burn and burying materials afterwards (Mark).
ACTION: M. Vlachos to confirm with L. Shopa re: burying must be deeper than the 6” playground base requirement; access to fill; cost estimate; timeliness of cleanup is desirable.
 - A small excavator has been arranged to remove scrap metal after the burn (Mark).
 - Fluorescent lights and ballast should be removed prior to the burn due to PCB and other hazardous materials.
Motion: Mitchel and Sun may invoice for fluorescent light and ballast removal (L. Mehrer).
Second: J. Piccinin
Carried
 - The existing slide and climbing rocket will be removed; the rocket will be refurbished, if possible (Lauriane). These pieces will be temporarily relocated and subsequently incorporated into the community playground space.
 - **ACTION**: N. Schaefer to notify Fortis BC regarding the proposed burn.

New Business

- a) Elections BC: Elections BC requested access to the hall for a polling station. Covid protocol will be followed and Elections BC assumes all liabilities (M. Vlachos). The Board agreed to this request.

Adjournment

Meeting was adjourned at 8:25 pm by Chair, Mark Vlachos. The next regular meeting will be at 7:00 pm, Nov 11, 2020.

Minutes submitted by Noreen Schaefer.

Future Agenda Items:

Item	Agenda Date
School controlled burn	Nov 11, 2020
Playground update	Nov 11, 2020
Disc golf proposal	Jan 13, 2021
Hall re-opening plan	After Covid-19 regulations rescinded