

Wynndel Community Center

Meeting Minutes

March 19, 2024

Opening

The regular monthly meeting of the Wynndel Community Center (WCC) was called to order at 7:05 pm on March 19, 2024 by Vice-President, Lauriane Mehrer.

Present

Lauriane Mehrer, Mitch Nelson (via phone), Teresa Woodward, Tashina Demman, Jessica Piccinin, Carol Truman, Vern Gorham, Noreen Schaefer, 1 community member.

Absent

April Parsons, Dana Dodge, Jill Fanthorpe.

Approval of Agenda

The agenda was unanimously approved.

Approval of Minutes

Motion: Adopt the February 20, 2024 regular meeting minutes (T. Woodward)

Second: T. Demman

Carried

Business Arising from Previous Meeting

- a) Mascon compensation update: Mascon and ultimately Telus (Land department) have been approached to formalize an agreement for Mascon assets on WCC property. The appropriate Telus contact has been named and we are waiting for them to follow-up (Noreen). Research for an appropriate compensation amount is ongoing (Lauriane).

Financial Report

T. Woodward presented the February 2024 financial report:

- It is noted \$2377 was returned to RDCK, representing grant money received 2 years ago for obtaining an updated school hazardous materials assessment. The work estimate was significantly larger than available funds and the Board ultimately chose not to proceed at that time.

Chequing Account	\$22,936
Segregated Funds	\$22,729

Motion: Adopt the financial account balances report (T. Demman)

Second: V. Gorham

Carried

- The 2023 CRA Registered Charity was filed in advance of the March 31 deadline.
- WID annual office space rental under the Shared Services Agreement was invoiced for \$1800 (Noreen)

Building and Maintenance Report

Mitch reported the following:

a) Controlled Fire Services conducted their annual inspection (Tashina).

b) Lawn mowing:

Motion: To use Wynndel Tree and Yard for mowing and trimming. The existing snow removal agreement will remain in place (L. Mehrer)

Second: J. Piccinin

Carried

ACTION: Vern to advise Jason that the Board will not be needing his mowing services. f) New flags: Carol has requested a new Canadian flag and BC flag from our MP and MLA offices respectively.

g) School vandalism.

ACTION: Mitch to contact April re: plywood covering and window broken at back of school.

Bookings Report

Carol and Tashina provided the following report:

a) Bookings continue to be strong for sports and other rentals. Family dodgeball remains popular. b) Chair yoga was considered successful with the instructor considering another 6 weeks session in April.

c) In January, there were 27 sport and 8 other rentals, totaling 35

d) In February there were 29 sport and 9 other rentals, totaling 38

e) In March there are 16 rentals so far. Sports rentals are decreasing as the weather improves.

The WID administrator addressed the Board – agreement to use the WCC online booking system for any additional meeting bookings required; a monthly regular meeting time is booked in the online calendar.

Agreement for WID to pay annually for their regular monthly meetings.

ACTION: Noreen to invoice WID for unpaid 2023 meeting rentals and 2024 meeting rentals.

Communications Report

Tashina reported the following:

a) Website Projects tab has been updated to briefly describe recent significant projects updates and recognize grant donors (i.e. RDCK, CVCF, CBT, Rotary).

b) A monthly update will be sent to website subscribers.

Events Report

a) Easter egg hunt (Lauriane): Posters are up; donations are secured and final event planning was discussed. Noreen prepared letters to potential donors. Lauriane received donations from Independent \$400; Save-on \$200; food coupons from McDonalds, DQ, Panago Pizza; prizes or other from Kemlee, Shoppers and Creston Card & Stationary, and possibly Bargain Store. Wynndel Foods will provide pizza on event day for volunteers.

Motion: To formalize the spend request previously sent via email: Approve \$150 to supplement the \$275 CBT sponsorship grant, to be used for facepainting at the Easter Egg Hunt event (T. Woodward)

Second: J. Piccinin

Carried

ACTION: Those available: school grounds clean-up Sun March 24 at 2 pm

ACTION: Noreen to prepare donor thank you letters after the event.

b) Community clean-up event scheduled for May 4.

ACTION: Noreen to submit a CBT sponsorship grant to cover snacks

New Business

- a) New Director: Vern Gorham was elected to the Board of Directors and has agreed to assume the Treasurer position.

Motion: Nominate Vern Gorham as a WCC directors for 2 years (T. Woodward)

Second: L. Mehrer

Carried

Motion: Elect Vern Gorham as a WCC director 2 years (C. Truman)

Second: T. Woodward

Carried

Motion: Elect Vern Gorham as Treasurer (T. Woodward)

Second: T. Demman

Carried

The BC Societies Act requires directors be qualified and formally consent to becoming a Director. To be considered qualified under the Act, directors must be 18 years of age or older, do not have an undischarged bankruptcy and have never been convicted of fraud. Vern provided a signed Director Consent form.

ACTION: Teresa and Vern to transition Treasurer responsibilities.

ACTION: Noreen to contact Rita Patstone, CPA re: changing accounting software mid-fiscal year.

ACTION: Noreen to confirm requirements for changing signing authority.

- b) Grant report (Noreen):

i. Creston Valley Community Foundation grant submitted in advance of the Feb 28 deadline. This submission was in 2 parts: outside - a memorial area near the flag pole including seating and planters; inside hall area – memorial recognition display and a donor recognition ‘tree’. ii. CBT sponsorship grant approved for the Easter event (\$275).

iii. CBT SMART grants for non-profits are now open to submit an Expression of Interest. If approved to move forward, our project will be assessed and costed. Grant covers 75% of costs. Ideas so far include heating upgrade (heat pumps) for the hall and art centre, fire resistant siding on art centre, upper hall ceiling surface replacement.

ACTION: Directors to provide Noreen with other project ideas consistent with the grant parameters.

ACTION: Noreen to contact the grant coordinator re: flooring replacement.

ACTION: Noreen to submit the grant Expression of Interest documentation.

- c) School liability (Noreen): Given continued and increased school property vandalism, there was agreement to document this vandalism and Board response and possibly have it notarized. This may be useful in the event of an injury caused in conjunction with vandalism.

ACTION: Noreen to document school property vandalism and the Board’s subsequent responses.

- d) Playground donor recognition sign: It could be quite some time (ever?) before the sign is returned to us.

ACTION: Jessica to contact Rook Designs to reprint the sign and possibly have it mounted.

Adjournment

Meeting was adjourned at 8:50 pm by Vice-President, Lauriane Mehrer. The next regular meeting will be at 7:00 pm, April 16, 2024.

Minutes submitted by Noreen Schaefer.