

Wynndel Community Center

AGM Meeting Minutes

November 16, 2023

Opening

Chair Mitch Nelson called the Wynndel Community Center (WCC) Annual General Meeting to order at the Wynndel Community Center at 7:05 pm on November 16, 2023.

Present

Community members: 19

Guests: Director Garry Jackman, RDCK Area A; Director Kelly Vandenberghe, RDCK Area C

Board members present: Mitch Nelson, Jill Fanthorpe, Lauriane Mehrer, Teresa Woodward, Jessica Piccinin, Dana Dodge, April Parsons, Noreen Schaefer.

Approval of Agenda

Motion: Adopt the AGM agenda as distributed (N. Schaefer)

Second: J. Fanthorpe

Carried.

Approval of Minutes

There were no questions regarding the distributed 2022 AGM minutes.

Motion: Adopt the November 24, 2022 AGM minutes as distributed (N. Schaefer)

Second: J. Fanthorpe

Carried

Business Arising from the 2022 AGM Minutes

- Overland flooding: This issue results from run-off running down Wynndel Road directly into the hall parking lot. At a site visit a MoTI representative said they would recommend the grader operator grade in such a way that snow and melt water would be diverted to the ditch. Further, soil and grass between the road and ditch would be knocked down so the melt water or heavy rain water would also be diverted.
- School Hazardous Materials: The Board obtained an updated consultation with respect to the school hazardous materials abatement. An updated assessment will cost approximately \$10,000 and will likely be required when we try for grants to further the school demolition. The assessment is time sensitive

New Business

- A. **2023 Financial Report.** N. Schaefer presented the 2023 Financial Statements, as prepared by Rita Patstone, CPA. Revenues of \$54,680; Expenses of \$32,902; Excess of Revenue over Expenses of \$21,778. Property, Plant, and Equipment increased with the upper hall ramp completion.

As a Society, WCC is not required to track or account for amortization. However, WCC started reporting this in 2022 to help track the useful life of WCC assets from an accounting perspective. The results can be seen in the financial statement notes section.

The RDCK annual operating grant (\$21,522) effectively covers the hall's increasingly expensive insurance premiums as well as utility costs. All other operating costs are covered either through rentals or fund-raising.

- Capital grants and event sponsorship report: several grant requests were unsuccessful and of course, due to demand, many were for only a fraction of the requested amount. Researching, applying for and subsequent reporting are a significant time commitment.

CBT Elder comfort grant (reported last year but mainly implemented this fiscal year)	Approx. \$123,000; approx. \$23,000 WCC contribution amount
Creston Valley Community Foundation	\$5000 – subsidize the unforeseen new ramp railings
Creston Valley Credit Union	\$2000 – subsidize the ramp railings
RDCK Area C discretionary grant	\$3000- subsidize the ramp railings
CBT ReDi (resident directed)	\$2170 – kids sports equipment
CBT event sponsorship	\$250 for Easter Egg hunt event and \$550 for family summer festival event

Motion: Adopt the 2023 Financial Report as distributed (T. Woodward).

Second: J. Schaefer

Carried

The following motion was voted by the membership as required under the BC Societies Act:

Motion: The need for an auditor be waived and Rita Patstone, CPA be appointed to prepare the 2024 Wynndel Community Centre Financial Statements (L. Mehrer).

Second: JT. Woodward

Carried

B. 2023 Year in review: Board of Directors Report. Chair M. Nelson provided the following update:

- The Board recognized Kevin Galloway, who passed away earlier in the year. Kevin was a long time WCC director. His generous in-kind donations to the community included constructing and donating the ‘Forest to Fields’ signs on both the north and south side of Wynndel, playground benches and other signage.
- Elder grant: The focus this year was implementing the projects resulting from the hall’s largest grant, a Columbia Basin Trust (CBT) grant for building upgrades focused on elder comfort. Last year the HRV unit installation was reported.
 - This year a complete rebuild of the upper hall ramp, including covering it and installing custom made powder coated railings was undertaken. The ramp was unavailable for several months as unfortunately, the CBT structural engineer provided at the time of the grant application recommended the existing ramp just be covered. This was not possible. In addition, the existing railings could not be reused in any way, including from a building code perspective. This project really took on a life of its own, including needing to raise an additional \$20,000 for the railings alone.
 - Upgraded lighting and programable thermostats.
 - PV solar array – now part of the grid.
 - The Board recognized local contractors including Tratech, Dustin Rogers Construction, Piva Mechanical, Lemur Construction and Mitchell & Sun Renewables.
 - Final grant reporting has been completed and the Board awaits a \$10,500 CBT grant holdback.
- Sports nights: Family sports nights continue to be very popular, and the Board is slowly upgrading sports equipment as grants or other funding become available. Unfortunately, the Board has not been successful in obtaining funds to repair and refinish the gym floor.

Attendees discussed the need to consider other funding sources, including community donations.

- Bursary: Annually, WCC provides a \$500 bursary to a Wynndel KRSS grad to assist their studies. Congratulations to Katelynn Anderson, this year's recipient.

C. Hall Rentals Report (C. Truman)

- Hall rentals continue to increase. This year WCC started accepting e-transfers and there is now a maintained online booking calendar on the wynndelcommunity.ca website.
- There are regular sports rentals including volleyball and pickleball and increased private rentals for birthday parties, family events, etc.
- Tashina Demman is now handling all non-sport hall rentals.
- Coffee House: this event continues almost monthly and is now being moved to a daytime activity.

D. Events Report (L. Mehrer)

- The most popular Board hosted event and fundraiser is the Christmas Craft Fair. Last year all tables were rented with a waiting list and the event was very well attended. This 2023 Christmas Craft Fair will be held Dec 2, including vendor tables filling the upper and lower hall, photos with Santa and a catered lunch.
- The Easter Egg hunt was also a huge success with age-appropriate divisions hunting for eggs in and around the school property and boardwalk walking trail. Once again Creston did not host an Easter egg hunt last spring and we were inundated with eager children. The Easter Bunny and the Wynndel Fire Department entertained the kids. Thanks go to Pealows, Save-on Foods, Bargain Store, McDonalds, Dairy Queen and Creston Community Rec Centre for providing treats and supplies.
- Keeping with family friendly events, the Board also hosted a summer festival, complete with market vendors, food trucks and kid activities. The face painting, kids' crafts and family games were a huge hit. This event also showcased a barrier-free disc golf family event, sponsored by Columbia Basin Trust, including providing discs and prizes.
- The Board welcomes event ideas from the community and of course, any time you can offer to help organize and run them. For example, various community members donated their time at the summer festival including face painting, hosting the craft table, and kids story time.

C. Election of Directors

The Board continues to seek new Board members and event volunteers to continue the momentum of this year's projects and special events. The bylaws provide for 5-13 directors, half of whom are typically elected on alternate years for a 2 year term. This year Teresa, Dana, Marg & Noreen are up for election

There were no new nominations from the floor.

Motion: Nominate Teresa Woodward, Dana Dodge and Noreen Schaefer as directors for 2 years. Noreen is standing as an ex-officio director (J. Schaefer)

Second: R. Truman

Carried

Motion: Elect Teresa Woodward, Dana Dodge and Noreen Schaefer as directors for 2 years (J. Schaefer)

Second: R. Truman

Carried

Motion: Cease nominations (J. Schaefer)

Second: T. Woodward

Carried

The BC Societies Act requires that directors be qualified and formally consent to becoming a Director. To be considered qualified under the Act, directors must be 18 years of age or older, do not have an undischarged bankruptcy and have never been convicted of fraud. This consent will be provided at the December 2023 WCC Board meeting.

Adjournment

The meeting was adjourned at 8:20 p.m.

Motion: Adjourn the 2023 WCC AGM (N. Schaefer)

Second: J. Fanthorpe

Carried

Minutes submitted by Noreen Schaefer

DRAFT